Village of Frederic Regular Meeting Minutes

Village Hall
110 Oak Street E
Monday, May 13, 2019

Immediately Following Organizational Meeting @ 7:00PM

President: Becky Amundson; Trustees: Brad Harlander, Todd Miller, Patty Swenson, Bob Jorgenson, Allan Lahti, Doug Gustafson

1. **Call to Order by President Becky Amundson at 7:03pm.**

Roll Call: Becky: Present Brad: Present Todd: Present Patty: Present Bob: Present (late) Allan: Present Doug: Present

2. **Consideration of Change to Noticed Agenda**: Brad Harlander stated he may report for the Parks Committee instead of Rebecca Harlander.
   Motion to approve the agenda: **B. Harlander** 2nd: **T. Miller** Vote: **Carried**

3. **Correction and Approval of April 8th, 2019 Minutes:**

   Motion to approve: **A. Lahti** 2nd **B. Harlander** Vote: **Carried**

4. **Public Comments (Any member of the public wishing to address the Board may do so at this time. Each person, or topic, will be allotted 3 minutes. Pursuant to §19.83(2) and § 19.84(2), the public may present matters; however, they cannot be discussed or acted upon until specific notice of the subject matter of the proposed action be given. Items may be referred to committee for further consideration.)**
   William Johnson reported tourism information from the Governor's Fishing Opener, Depot marketing in magazines, Depot opening on May 25th and the Governor's proposed budget increase for Shared Revenue failed. He also stated the Citizen Banquet of the Year went well.

***** NOTE: OFFICIAL ACTION MAY BE TAKEN ON ANY AGENDA ITEM *****

5. Public Oath for New Village Board Trustees and President: *Brad Harlander read President Becky Amundson's oath of office. President Amundson read Patty Swenson, Doug Gustafson and Allan Lahti's oath***.**

6. Resolution 05132019 – Matching Funds for CDBG Grant: *David Rasmussen stated the CDBG application will be submitted this Friday, May 17th for a $1,850,000 project with grant proceeds of $1,000,000 for the Sewer Department. Sterling Bank has authorized interim financing of $850,000 for the matching funds portion of this grant. Final financing will most likely be through the Clean Water Fund.*

Motion to approve matching funds and interim financing with Sterling Bank of $850,000: **B. Harlander** 2nd: **B. Jorgenson** Vote: **Carried**

7. Resolution 051320191 – Authorize Submission of the CDBG-PF Application

Motion to authorize submission of the application and authorize the Village President to sign all documents required by the grant: **A. Lahti** 2nd: **T. Miller** Vote: **Carried**

8. Ambulance Contract – Rescind and Vote: *President Amundson explained Bob Jorgenson should have abstained from the March 11, 2019 Northland Ambulance contract vote.*

Motion to rescind the motion made to approve the North Land Ambulance Service Contract at the March 11, 2019 Board Meeting: **B. Harlander** 2nd: **P. Swenson** Vote: **Carried**

Motion to approve the three year contract with North Land Ambulance service: **B. Harlander** 2nd: **A. Lahti** Members abstaining from the vote: **Becky Amundson and Bob Jorgenson** Vote: **Carried**

9. Joint Review Board Members: *This is an annual meeting held in July or August to discuss TIF District with taxing jurisdictions. The last two years Jennifer Phernetton has been the representative for the Village and Janice Schott is the representative for the residents of Frederic.*

Motion to appoint Jennifer Phernetton and Janice Schott as representatives for the Joint Review Board: **T. Miller** 2nd: **B. Harlander** Vote: **Carried**

10. Full Time Police Officer Hire: *Recommendation from Personnel and Finance Committee to hire Austin Reed as a Full Time Police Officer for the Village.*

Motion to hire: **B. Jorgenson** 2nd: **T. Miller** Vote: **Carried**. Oath read to A. Reed by President Amundson.

11. Skol Bar Provisional Liquor License: *Potential new owner of the Skol bar would like a temporary license put in place until the sale is final. Regular license will be issued in June after the sale is completed.*

Motion to approve provisional Liquor license for the Skol Bar: **B. Harlander** 2nd : **T. Miller** Vote: **Carried**

12. Consumer Confidence Report*: Annual report on the safety of Village of Frederic Drinking water. Copies available upon request. Need Village Board approval before the report is published in the newspaper.*

Motion to accept Consumer Confidence Report: **A. Lahti** 2nd: **T. Miller** Vote: **Carried**

13. Temporary Beer License

Motion to approve the temporary beer license for Frederic Arts raise the roof concert 5-31-19 motion: **B. Harlander**

2nd: **P. Swenson** Vote**: Carried**

Motion to approve the temporary beer license for Frederic Chamber of Commerce – Lumberjack Show Family Days, June 15, 2019 motion: **B. Jorgenson** 2nd: **T. Miller** Vote**: Carried**

14. Fireworks Sales Permit: *For Phil Nehring, located at Larsen Auto, the same as last year. Mr. Nehring has filled out permit, has insurance in place and will secure the fireworks properly while not open for sale.*

Motion to approve fireworks sales permit to Phil Nehring: **A. Lahti** 2nd: **B. Jorgenson** Vote: **Carried**

15. Future Board Meeting Sites: *Todd Miller suggested hosting meetings at 6:30pm for a tour and then begin regular Board meeting at 7pm in the next few months at different Village owned facilities**.** Looking at August meeting at the Sewer Plant and September meeting at the Village Shop.*

16. USDA Rural Development Grant Application: *We are in the process of completing the application for a Public Safety Grant for a new police squad vehicle and equipment.*

Motion to proceed with grant application to the USDA Rural Development: **B. Jorgenson** 2nd: **A. Lahti** Vote: **Carried**

17. Committee and Department Head Reports

a) Public Works – Bill Struck, Interim Director

Monarch paving completed the 1st Avenue project today and are working on the intersection by Rose Garden and Ace Hardware as we speak. CCM Line painting will complete all crosswalk and parking line painting by Family Days. Chippewa Concrete is pouring the sidewalks for the CDBG project this week. Docks are all in at Coon Lake. Please remember to drop leaves and grass clippings behind the shop. Not in bags! Sticks and brush can be dropped off at the Sewer Plant. These drop off sites are for Village residents only.

b) Park Board – Rebecca Harlander

Brad Harlander reported for Rebecca. Pickle ball update – Monarch Paving will be out to repair the surface and then it will be painted. It should be completed by Memorial Weekend. Thank you to the anonymous donor. We will be having a joint Arbor Day celebration with the school in 2020. Thank you to the Friends of the Gandy Dancer for cleaning up the trail. Community Give Back day with the school is May 23 or 24 for rain day. Thank you to students and staff. Bridge project is in progress with lots of help from the Ice Age Trail Volunteers. Thank you to them! Arborist from the tree grant is coming soon to assess the area. Todd Miller mentioned horse manure problem in the Parks parking lot.

c) Library – Kris Surbaugh

Kris handed out activity sheet. Summer season starting: Roots & Branches children will be coming to the Library, snacks will be offered to kids this summer, STEM projects. The Library is collaborating with Chamber, Frederic Arts, and the Historical Society for different events.

d) Law Enforcement – Tamara Larson

Chief Larson thanked the Board for hiring Austin Reed. The department has been real busy with 90 calls since April meeting. Now there will be coverage day and night for 6 days a week. Frederic Police department was represented by Larson at the funeral service for the DNR employee of Pine City, MN. Larson and Reed joined the National Domestic Awareness program. Larson also met with the Frederic Elementary school and designed a plan for tornadoes and a plan for a school shooting. She is also working with Frederic Fire department for these programs. Todd Miller asked about caution signs on Hwy 35 during the Lumberjack show at Family Days. Bob Jorgenson thanked Tamara for all her assistance during ambulance calls.

e) Treasurer - Jennifer Phernetton

General Fund Budget is right on track at the end of April. Packet included Water, Sewer and Library budget comparisons this month. The snow removal budget was also discussed with plenty of room left in the budget for snow removal at the end of 2019. Debt schedule was sent in the packet and Phernetton would like to look at speaking to a consultant for advice on fund balances, debt schedules and capital planning. Phernetton explained the Parks Outlay expense account and the restricted funds to cover them.

f) Ambulance Report – Todd Miller

The ambulance met April 25 for their regular meeting and their annual meeting. They will be renting out the north end of the Luck building to a business. All but two municipalities have returned the signed 3 year contract with Northland. The budget is right on track. The fundraiser was a huge success. They are planning on purchasing two power cots with the funds. Internal controls are good. Bob Jorgenson commented Northland is available for events.

g) Personnel/Finance Committee – Becky Amundson

The committee met April 24 and May 1st to discuss current issues.

18. Approval of Payment of Bills – Check #190060-190145

Motion to approve **B. Harlander** 2nd **T. Miller** Vote: **Carried**

Closed session May 13, 2019

Convene into Closed Session pursuant to Wisconsin State Statute19.85(1)(e) deliberating or negotiating the purchase of public property, investing of public funds, conducting other business whenever competitive and/or bargaining reasons require a closed session and pursuant to Wisconsin State Statute 19.85(1)(c) Compensation and Evaluation - Consideration of employment, promotion, compensation or performance evaluation of any public employee.

Motion to go into closed session: **B. Harlander** 2nd: **T. Miller** Vote: **Carried**

Roll call

Becky: **YES** Brad: **YES** Todd: **YES** Patty: **YES** Bob: **YES** Allan: **YES** Doug: **YES**

Vote: Carried Time 7:50pm

- Personnel Discussion

- Land Discussion

19. Reconvene to Open Session

Motion to go back to open session**: B. Harlander** 2nd: **D. Gustafson** Vote: **Carried**

20. Action Taken From Closed Session if Any

Business as a result of closed session:

Approve recommendation from the Personnel/Finance Committee to offer the Director of Public Works position to William Struck and the Assistant Director of Public Works to Ken Hackett

Motion to approve recommendation to offer William Struck the Director of Public Works Position: **B. Harlander** 2nd: **T. Miller** Vote: **Carried**

Motion to approve recommendation to offer Ken Hackett the Assistant Director of Public Works Position: **A. Lahti** 2nd: **P. Swenson** Vote: **Carried**

21. Adjourn

Motion to adjourn: **B. Harlander** 2nd : **B. Jorgenson** Vote: **Carried** Time: 8:15pm

Minutes recorded by Jennifer Phernetton