

**Village Board Regular Meeting  
Village Hall, 110 Oak Street E,  
Monday, October 12, 2020**

**President: Becky Amundson; Trustees: Brett Daeffler, Patty Swenson, Allan Lahti, Brad Harlander, Doug Gustafson and Jackie Peterson.**

**1. Call to Order by President Becky Amundson at 7:00 pm. At the Village Hall.**

Roll Call: Becky Present Brad Present (Zoom) Brett Present Patty Present Jackie Present Allan Present Doug Present

**2. Convene Public Hearing**

Motion to convene public hearing by P Swenson 2<sup>nd</sup> B Daeffler Vote: Carried

**3. Conditional Use Permit – NVEC**

B Amundson reviewed the Conditional Use Permit Application. No public was present

**4. Close Public Hearing**

Motion to close public hearing by J Peterson 2<sup>nd</sup> B Daeffler Vote: Carried

**5. Agenda Approval**

Motion to approve agenda by A Lahti 2<sup>nd</sup> P Swenson Vote: Carried

**6. Correction and Approval of September 14, 2020 Minutes:**

Motion to approve September 14<sup>th</sup> minutes as presented by A Lahti 2<sup>nd</sup> D Gustafson Vote: Carried

**7. Public Comments (Open to any citizen who wishes to address the board. Each person, or topic, will be allotted 3 minutes. Please note there may be limited discussion on the information received, however, no action can be taken until specific notice of the proposed action is given. Please state your name and place of residence.)**

None

**\*\*\* NOTE: OFFICIAL ACTION MAY BE TAKEN ON ANY AGENDA ITEM \*\*\***

**8. NVEC Conditional Use Permit – Purchase Parcel 126-00539-0000**

Motion to approve Conditional Use Permit by A Lahti 2<sup>nd</sup> D Gustafson Vote: Carried

**9. Recovery House**

Stacy Hilde was present and explained the program and how Recovery House got started. She shared information on addiction and the needs for Polk County. The biggest needs are housing and transportation. Recovery House will supply both. S Hilde went over some of the requirements to live at Recovery House and some of the rules that must be followed to continue to live there. Four residents of Recovery House shared their stories and thanked the Village for allowing them to be here.

**10. Request to Block off Traffic Avenue/Open Container Exemption**

B Amundson reviewed the annual request for Skolloween on Halloween night.

Motion to approve request by A Lahti 2<sup>nd</sup> B Daeffler Vote: Carried

**11. Trash Can Proposal**

Ryan Shelton was present. He would like to place a trash can down by the garden at the end of Oak Street E beginning Spring of 2021. He will maintain the trash can. B Struck warned that there may be more garbage than he is anticipating. R Shelton stated he would like to try it and see how it goes.

Motion to approve R Shelton placing and maintaining a trash can in the garden at the end of Oak Street E and working with the Park Board as necessary by A Lahti 2<sup>nd</sup> J Peterson Vote: Carried

**12. 2020 Soo Line Depot Report**

W Johnson discussed the report that was sent to the board members. The Historical Society invested about \$3400 and 50+ hours of volunteer hours on Depot maintenance in 2020.

### **13. CDBG Wastewater Project Budget Overage and Change Order 1**

B Amundson presented the Finance Committee recommendation to approve the overage and leave the project as originally approved. D Gustafson explained the reasoning and cost benefit of getting all the work done now. D Rasmussen, MSA, was present and gave information from MSA on the project. A Lahti stated he was concerned about the additional money but sees why it is important to complete the project as approved.

Motion to approve overage and change order 1 by B Daeffler 2<sup>nd</sup> P Swenson Vote: Carried

### **14. Library Trustee Appointment**

Appointment of Jillian Chell and Brad Harlander for a three year term.

Motion to approve appointment P Swenson 2<sup>nd</sup> A Lahti Vote: Carried

### **15. COVID19 Action Plan**

B Amundson reviewed Personnel/Finance Committee recommendation to approve the Covid19 Action Plan as presented.

Motion to approve the Covid19 Action Plan as presented by B Harlander 2<sup>nd</sup> J Peterson Vote: Carried

### **16. Approve 2021 Budget**

J Phernetton covered some changes to the revenues and expenses and thanked the Finance committee for their hard work on the budget. A special Public Works equipment fund will be started with excess revenue. The Finance Committee made a recommendation to the full board to approve option #2 on the budget worksheet. Option #2 includes a total levy amount of \$452,406 for 2021.

Motion to accept recommendation to approve the 2021 budget, option #2, with a total levy amount of \$452,406 by A Lahti 2<sup>nd</sup> B Daeffler Vote: Carried

### **17. Committee and Department Head Reports**

a) Public Works – Bill Struck: Street Projects are mostly completed, there will still be some crack sealing done. Tower painting is complete, paint is curing and tower will be filled next week. Parks are winterized and docks will come out soon. They are busy getting ready for the winter season.

b) Park Board – Rebecca Harlander: Volunteers are in the process of removing brush from the East Side shoreline. Will be getting signage to mark the trails for hiking, skiing and snowshoeing. Flowers are being cleaned out and final trees have been planted. R Harlander thanks Ginny Clausen and Patty Swenson for watering this summer. Skating Rink for this winter is still n questions as more manpower is needed to operate. Busy finishing up projects.

c) Library – Kris Surbaugh: B Amundson will email report out to board members. K Surbaugh attended training focused on Community partnerships. Collaborating with POCO Libraries is continues and is expanding. Library hours are expanding to evenings a few nights per week.

d) Law Enforcement – Tamara Larson: Thanked Finance Committee and Jen for help with budget. Joined WLEKHA – K9 Handlers Association. Handed out calls for service sheets. Village brush mower was stolen from East Coon Lake Park. Chief Larson suggested getting cameras for this area.

e) Treasurer - Jennifer Phernetton: Will be publishing the 2021 budget and the public hearing for the budget will be held at the November Board meeting.

f) Ambulance Report – B Amundson: Will meet at the end of October.

g) Upcoming Meetings: None

Convene into Closed Session pursuant to Wisconsin State Statute 19.85(1)(e) deliberating or negotiating the purchase of public property, investing of public funds, conducting other business whenever competitive and/or bargaining reasons require a closed session.

- Negotiations for Ambulance Service

Motion to convene into closed session by P Swenson 2<sup>nd</sup> D Gustafson Roll Call Vote

Roll Call: Becky X Brad X Brett X Patty X Jackie X Allan X Doug X

**18. Reconvene to Open Session**

Motion to reconvene to open session by D Gustafson 2<sup>nd</sup> A Lahti Vote: Carried

**19. Action Taken, If Any**

None

**20. Approval of Check Register – Check #191106 – 191157**

Motion to approve check register as presented by D Gustafson 2<sup>nd</sup> B Harlander Vote: Carried

**21. Adjourn**

Motion to adjourn at 8:21 pm by D Gustafson 2<sup>nd</sup> P Swenson Vote: Carried